

## PANDEMIC POLICY

Vibe College and its staff are to exercise 'due diligence' in regard to complying with our duties and obligations, as per the Chief Health Officer's recommendations, in the case of a Pandemic.

All staff will be informed of the strict guidelines needed to be put in place and for all to follow Vibe Colleges' Covid Safety Plan (as listed on page 13/14) to ensure the safety of workers and students, while on and off campus, during a pandemic.

Check-in QLD posters are placed in the foyer of reception and every class room to ensure all persons who enter Vibe College are contactable and able to be traced if the need arises.

Sanitation Stations are set up in each Classroom and Common Area, providing Sanitiser, cleaning wipes, tissues, and signage (relating to the Pandemic) which is accessible to staff, students, and visitors to Vibe College.

For the duration of the Pandemic, the use of Social Distancing rules and exemplary hygiene measures will be strongly encouraged while on campus at Vibe College. All notifications from the Government regarding updates and changes relating to the Pandemic, will be emailed to all current students.

All Staff are required to keep their knowledge of the Pandemic situation up to date. They are committed to follow and check advice, daily, from authoritative sources such as the Australian Government Department of Health and updates from the country's Chief Health Officer.

Students of Vibe College, as well as Staff, will be reminded to practise the recommended social distancing guidelines and to **use** the resources supplied to try to eliminate or at the very least, minimise the transmission of said Pandemic, and try to keep the College pandemic free.

Staff and Students who may be suffering with symptoms of being unwell, will be advised to seek medical advice and to not attend the College.

Trainers will be required to keep records of who attended classes each day, so information is available should anyone be advised they have tested POSITIVE to the said Pandemic or have had contact with someone who has the virus.

A Sign-In board is at Reception for Students, Visitors and Trades, to log their entry and exit from the College if they do not have access to a phone to use the Check In Qld app.